



Application Deadline:

Per an agreement between the event coordinator and the Spokane Regional Health District (SRHD), all TFE applications and fees must be submitted to SRHD by **July 31st, 2023**.

A double permit fee will be charged for TFE applications and fees received later than August 16, 2023. TFE applications and fees may not be accepted after August 25, 2023.

Contents:

- Temporary Food Establishment (TFE) Application - [Application for Permit to Operate a Temporary Food Establishment \(TFE\) \(srhd.org\)](#)
- Pig Out Menu Worksheet
- Commissary Agreement - [Commissary-agreement.pdf \(srhd.org\)](#)
- Temporary Setup Checklist for TFEs & Caterers - <https://srhd.org/media/documents/Factsheet-TemporarySetUpChecklistTFEsCaterers.pdf>

***The Washington State Retail Food Code, Chapter 246-215 WAC requires owners of all mobile food units to obtain appropriate approvals from Washington State Department of Labor and Industries (L&I) before the local health jurisdiction may issue a permit to operate as a food establishment. This includes temporary food vendors using mobile trucks and trailers as part of their food service operation. If you are a food vendor that plans to operate out of a mobile food unit, please submit proof of L&I approval with your TFE application.**

Applications may be:

- Emailed to: foodsafetyprogram@srhd.org
- Faxed to: 509-324-3603
- Mailed or delivered to: Spokane Regional Health District
Environmental Health Division
1101 W. College, Ste. 402
Spokane, WA 99201
Attn: Britney Van Winkle

Applications and handouts are available on our website: <https://srhd.org/programs-and-services/temporary-food-establishment-permits>

If you have any questions, contact Britney Van Winkle at (509) 324-1527 or bvanwinkle@srhd.org.
Tuesday through Thursday 7:00 a.m. to 5:30 p.m. and Friday 7 a.m. to 3:00 p.m.